



Booth Rental Guidelines

October 11, 12 & 13, 2019

This form is a request for a booth at the 12th Annual Lebanese American Festival for the dates of October 11, 12 & 13, 2019.

and shall be reviewed by the Festival committee. If your request is not accepted, then you shall be sent a prompt refund.

By completing this application, you are indicating you have read and accept the following terms:

1. Booths are to be opened and manned from 4:00 pm to 11 pm on Friday, 2:00 pm to 11:00 pm on Saturday and 1 pm to 8 pm on Sunday. Overnight security is provided, however any items left on the property are the responsibility of the owners and exhibitors. The Festival organizers and St. Sharbel Church of Las Vegas are not to be held liable for any lost, stolen or misplaced goods/equipments.
2. **Due to strict rules imposed on us by the county, vehicle access to the St. Sharbel Mission of Las Vegas grounds will be VERY limited. Please plan on loading and unloading at the street entrance.** Drivers of vehicles and the booths they represent will be responsible for any damage to city property. Bring your own helpers and volunteers and plan on carrying your items to your booths or bring carts/wagons to assist.
3. If you provide your own tent for the event, **no staking is allowed and regular charges still apply.** Spaces under festival provided tents will be available by or before 12 noon on Friday.
4. **Please list all products and/or services** that your organization will be promoting at the 12th Annual Lebanese American Festival. We believe in a healthy Competition, However One Booth cannot feature several Categories you must choose and be clear as to what you are selling.
5. Sales will be on a cash only basis. St. Sharbel Church of Las Vegas and/or its Volunteers and Festival organizers **cannot provide credit machine** or ATM access and will not be held liable for your lost, misplaced or stolen cash at your Booth.
6. Each space is 10 feet by 10 feet and shall come with 2 complimentary passes a day admissions to the Festival covers all 3 days as a vendor. Your Staff may use these passes. St Sharbel Church and or the Lebanese American Festival and its committees will not be able to furnish you with any additional passes unless you purchase it. You will receive **1 table and 2 chairs** with the tent rental, additional tables and chairs are available for a fee of **\$10 for one table and \$2 for each chair,** please let us know in advance if you need additional tables and chairs.
7. sharing of booth space by businesses is not permitted. Nonprofit organizations must indicate on the application if space is being shared with another nonprofit organization.
8. All Non-alcoholic and alcoholic beverages will be provided in separate beverage stations, no beverages are allowed/sold at any other booths/stations or kiosks except in the clearly designated areas No Exceptions.

9. **Please note that** Lighting and Generators are Limited to what we normally consume any additional Generators and or Lighting must be paid for and furnished by the vendor with a prior approval/notification to the Festival committee. (Mostly applies for the Games)
10. Raffles are restricted to non-profit organizations and must be declared on this application.
11. Refunds will not be given if you decided to cancel your booth after October 1st for any reason (including weather) or fail to show at the Festival.
12. Applications must be turned in no later than September 1, 2019 to ensure a prime space.
13. Pictures and video will be taken before, during and after the event for promotional purposes. Your signature on this application is also an agreement for use and release of any pictures or videos.
14. Booths must not conflict with Festival standards or offerings. For example, a booth that sells **food or beverages will not be allowed.**
15. Booth pricing includes all 3 days of the festival and must be paid in full at the time of application.

12TH ANNUAL LEBANESE AMERICAN FESTIVAL,
10325 RANCHO DESTINO RD. LAS VEGAS, NV 89183

Email: stsharbel.lv@gmail.com

Website: Lebaneseamericanfestival.com

Booth Rental Application



October 11th, 12th & 13th, 2019

Organization Name _____

Contact Name _____

Address _____

City, State Zip _____

Phone _____ Cell _____

Fax _____

Email _____

Website _____

Products/Services _____

Please note that we ENCOURAGE a healthy competition. However, you may NOT sell in the same Booth/space several different categories goods that are featured elsewhere. Such as Accessories/Jewelry may not include clothes or Souvenirs.

Booth Type (Select one)	Price Each	Quantity	Additional		Total
			Table	Chair	
Side Location	\$395	_____	_____	_____	_____
Non-profit Side location only	\$300	_____	_____	_____	_____
Front Location	\$600	_____	_____	_____	_____
Each booth included 1 table & 2 chairs			\$10 each \$2 each		

Regardless of your Nonprofit organization status, and or you will donate all income to our Mission this application must be filled and accompanied with full payment. You may make your donation at the end of the festival. PRIZE/GIVEWAYS

Do you plan on offering a prize or giveaway? Yes No

Please list all prizes to be given away: _____

Only Certified Funds (Cashier's check or Money orders only) will be accepted with your signed agreement to be considered all made out to St Sharbel mission of Las Vegas. Send application & payment to:

St Sharbel Church of Las Vegas
10325 Rancho Destino Rd
Las Vegas, NV 89183
Note: Festival

For questions or comments please call Juliette Hanache at 702-616-6902 your payment is a donation to a Non-profit organization (St Sharbel Church of Las Vegas). The applicant agrees that all information provided is true and consistent with the rules and regulations of the 12th Annual Lebanese American Festival. Any misrepresentation shall disqualify the applicant from participation in the 12th Annual Lebanese American Festival.

12th ANNUAL LEBANESE AMERICAN FESTIVAL, 10325 RANCHO DESTINO RD, LAS VEGAS, NV 89183. Email: stsharbel.lv@gmail.com Website: www.lebaneseamericanfestival.com

Signature

Name

Date